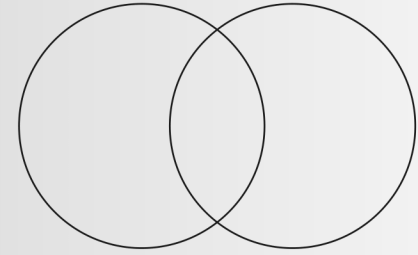
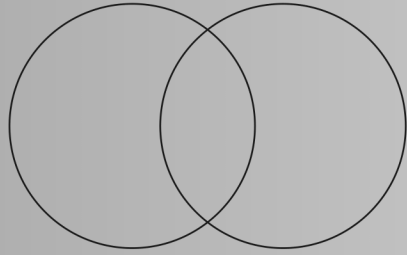




# METAMORPHIC HR LTD.

@KRISSEYMALONEY.COM

*Recruitment  
Services*



# RECRUITMENT SERVICES

## *The Metamorphic HR Catalogue*

METAMORPHIC HR'S RECRUITMENT SERVICE IS YOUR SOLUTION TO THE DAUNTING TASK OF FINDING THE PERFECT FIT FOR YOUR TEAM. WE UNDERSTAND THE FRUSTRATION OF SIFTING THROUGH COUNTLESS RESUMES AND WONDERING IF YOU'RE EVEN LOOKING IN THE RIGHT PLACES. OUR SEASONED HR CONSULTANTS ACT AS SKILLED TREASURE HUNTERS, ARMED WITH THE EXPERTISE TO UNEARTH EXCEPTIONAL TALENT. WE OFFER TAILORED SOLUTIONS TO MATCH YOUR ORGANIZATION'S UNIQUE NEEDS, PROVIDING ACCESS TO A CURATED POOL OF QUALIFIED CANDIDATES PRECISELY SUITED TO YOUR REQUIREMENTS. WITH US AT THE HELM, YOU CAN SAVE TIME AND ENERGY, FOCUSING ON YOUR CORE BUSINESS WHILE WE HANDLE THE ENTIRE RECRUITMENT PROCESS WITH PRECISION AND EFFICIENCY. LET METAMORPHIC HR BE YOUR TRUSTED PARTNER IN SUCCESS, GUIDING YOU TO YOUR NEXT DIAMOND HIRE AND ELEVATING YOUR TEAM TO NEW HEIGHTS.

SAY GOODBYE TO MEDIOCRITY AND EMBRACE EXCELLENCE WITH METAMORPHIC HR'S RECRUITMENT SERVICE. SKIP THE HASSLE AND UNCERTAINTY OF TRADITIONAL HIRING PROCESSES AS WE STREAMLINE YOUR RECRUITMENT JOURNEY, ENSURING A SMOOTH AND SUCCESSFUL EXPERIENCE. WITH OUR EXPERTISE AND DEDICATION, YOU CAN TRUST US TO LEAD YOU TO YOUR IDEAL CANDIDATE, ALLOWING YOU TO ACHIEVE YOUR ORGANIZATIONAL GOALS WITH CONFIDENCE. DON'T SETTLE FOR LESS THAN THE BEST - CHOOSE METAMORPHIC HR AND DISCOVER THE PERFECT FIT FOR YOUR TEAM TODAY.



# Hey There

Welcome to Metamorphic HR LTD

At Metamorphic HR LTD, we specialize in transforming HR and business processes for companies of all sizes. Our expert services ensure compliance, optimize processes, and foster a positive work environment, allowing you to focus on growing your business.

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*Krissy-Ann Maloney*

***CEO & Founder/  
Primary HR Consultant***



Social: @KrissMeta

Site: [www.krissymaloney.com](http://www.krissymaloney.com)



# WHY CHOOSE US:

## *Recruitment Services*

Choose Metamorphic HR for your recruitment needs and experience the difference expertise makes. Our team of seasoned HR consultants are more than mere mapmakers; they are skilled treasure hunters, equipped with the knowledge and experience to uncover exceptional talent tailored to your organization's unique needs.

With our customized recruitment solutions and curated pool of qualified candidates, you can skip the frustration of sifting through endless resumes and instead focus on what you do best while we handle the entire process with efficiency and precision. Trust Metamorphic HR as your partner in success, guiding you toward your next diamond hire and elevating your team to new heights of excellence.



# HOW CAN BUSINESSES BENEFIT: *Recruitment Services*

At Metamorphic HR LTD, we're your ultimate destination for recruitment peace of mind. As dedicated partners in your success, we offer more than just expertise – we provide a steadfast commitment to your recruitment journey. With attentive listening, sound advice, and a clear roadmap, we tailor our services to ensure your hiring process is smooth and successful. Trust us to be your guiding hand in finding the perfect fit for your team, as we work tirelessly to elevate your organization to new heights of excellence through our recruitment solutions.

## What you'll get:

- ✓ Expertise: Benefit from the extensive experience and knowledge of our seasoned HR consultants.
- ✓ Tailored Solutions: Receive customized recruitment solutions designed to match your organization's unique needs and culture.
- ✓ Access to Top Talent: Tap into our curated pool of qualified candidates, precisely matched to your requirements.
- ✓ Time and Energy Savings: Let us handle the entire recruitment process, saving you valuable time and resources.
- ✓ Streamlined Process: Enjoy a smooth and efficient hiring journey, guided by our precision and expertise.
- ✓ Partnership in Success: Trust us to be your dedicated partner in success, offering support, advice, and guidance every step of the way.
- ✓ Quality Results: Benefit from our commitment to excellence, ensuring you find the perfect fit for your team.
- ✓ Stress-Free hiring: Say goodbye to hiring stress with Metamorphic HR LTD. Navigate the complex world of HR recruitment with confidence and ease.

# Recruitment Services

When it comes to crafting compelling content for your recruitment needs, look no further! Whether you require engaging job descriptions, captivating recruitment emails, or polished candidate communication, Metamorphic HR has the expertise to meet your requirements.

From writing website content that attracts top talent to crafting persuasive job postings that resonate with potential candidates, we're your go-to partner for all your recruitment copywriting needs. Trust us to deliver tailored and impactful content that helps you attract, engage, and retain the best talent for your team.

**Price: \$2,500 per cycle**



# A Roadmap for HR Success

## Our Step-by-Step Service Guide

01

### Initial Inquiry

Reach out to us via email, phone, or through our website's contact form to express your interest in our HR services. Provide us with some basic information about your business and your specific HR needs.

02

### Schedule an Introductory Call

**Booking a Call:** Use our online scheduling tool on our website to book an introductory call or coordinate via email or phone to set up a convenient time for the call.

**Introductory Call Details:** During this call, we will discuss your business, current HR challenges, and goals. This call includes a non-refundable fee of TTD 300, which covers the consultation and the development of your customized HR roadmap.

03

### HR Roadmap Development

**Customized HR Roadmap:** Based on the introductory call, our experts will create a tailored HR roadmap outlining actionable steps and achievable goals specific to your business needs.. The roadmap will detail recommended services, timelines, and cost estimates.

**Review and Agreement:** We will send you the HR roadmap for review, discuss any adjustments or additional needs, and once satisfied, sign the service agreement to formalize our partnership.

04

### Service Engagement

**Kickoff Meeting:** Schedule a kickoff meeting with your dedicated HR consultant to discuss the implementation of your HR roadmap. Review the specific services to be provided, timelines, and expectations.

**Commencement of Services:** Your dedicated HR consultant will begin delivering the agreed-upon services. Regular check-ins and updates will be scheduled to ensure alignment and progress.

05

### Ongoing Support and Evaluation

**Regular Communication:** Stay in constant touch with your HR consultant via email, phone, or text. In-person meetings are available for more in-depth discussions and strategic planning (additional fees may apply).

**Progress Reports:** Receive regular progress reports and updates on the implementation of your HR roadmap. Adjust services and strategies as needed based on ongoing evaluation and feedback.

06

### Review and Feedback

**Service Evaluation:** Periodically review the effectiveness of the services provided. Provide feedback to ensure we continue to meet your expectations and evolving needs.

**Adjustments and Enhancements:** Based on feedback, make any necessary adjustments to the service agreement. Explore additional HR services or upgrades as your business grows and evolves.

07

### Renewal or Termination

**Renewal:** Near the end of the service term, discuss the possibility of renewing the service agreement. Adjust the scope of services based on new business goals or challenges.

**Termination:** If you choose to terminate the agreement, provide 30 days' written notice. Settle any outstanding fees for services rendered up to the termination date.

# TERMS AND CONDITIONS

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1. Introduction These Terms and Conditions govern the use of services provided by Metamorphic HR LTD ("we," "us," or "our") to you ("Client" or "you"). By engaging our services, you agree to comply with and be bound by the following terms and conditions.

2. Services Metamorphic HR LTD offers a variety of HR consulting services as detailed above.

## 3. Fees and Payment

3.1. Service Fees: Fees for each service are outlined in our price list. All fees are quoted in Trinidad and Tobago Dollars (TTD).

3.2. Non-Refundable Fee: A non-refundable fee of TTD \$300 is required at the time of signing the service agreement for the Introductory Call and HR Roadmap Development.

3.3. Payment Terms: Payment for services is due within 30 days of the invoice date unless otherwise agreed upon in writing. Late payments may incur additional charges.

3.4. Additional Costs: Any additional costs, such as travel expenses or materials, will be agreed upon in advance and billed separately.

## 4. Termination and Cancellation

4.1. Termination by Client: You may terminate the agreement by providing 30 days' written notice. Fees for services rendered up to the termination date will be due.

4.2. Termination by Metamorphic HR LTD: We reserve the right to terminate the agreement if you fail to comply with these terms and conditions. Notice of termination will be provided in writing.

4.3. Refund Policy: Payments made for services rendered are non-refundable. No refunds or partial refunds will be issued for unused services.

## 5. Client Responsibilities

5.1. Information and Cooperation: You agree to provide accurate and complete information necessary for us to deliver our services. Timely cooperation and communication are essential for effective service delivery.

5.2. Compliance: You agree to comply with all applicable laws and regulations related to your business and employment practices.

## 6. Confidentiality

6.1. Confidential Information: Both parties agree to maintain the confidentiality of any proprietary or confidential information disclosed during the course of our engagement.

6.2. Non-Disclosure: We will not disclose your confidential information to any third party without your prior written consent, except as required by law.

## 7. Limitation of Liability

7.1. No Warranty: While we strive to provide high-quality services, we do not warrant or guarantee specific outcomes or results.

7.2. Limitation of Liability: Our liability for any claim arising out of our services shall be limited to the amount paid by you for the services in question. We shall not be liable for any indirect, incidental, or consequential damages.

8. Governing Law These terms and conditions shall be governed by and construed in accordance with the laws of Trinidad and Tobago. Any disputes arising under or in connection with these terms shall be subject to the exclusive jurisdiction of the courts of Trinidad and Tobago.

9. Amendments We reserve the right to amend these terms and conditions at any time. Any changes will be communicated to you in writing and will take effect upon your acceptance.

10. Entire Agreement These terms and conditions, together with any service agreements and schedules, constitute the entire agreement between the parties and supersede all prior agreements and understandings, whether written or oral.

11. Severability If any provision of these terms and conditions is found to be invalid or unenforceable, the remaining provisions shall continue in full force and effect.

12. Contact Information For any questions or concerns regarding these terms and conditions, please contact us at:

- Email: [metamorphichr@krissymaloney.com](mailto:metamorphichr@krissymaloney.com)
- Website: [www.krissymaloney.com](http://www.krissymaloney.com)



# Contact Us



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www.krissymaloney.com